



# Risk assessment form covid 19

Assessor's name	Ifsar Hussain	Date	04/06/2020
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What are the hazards?	Who is mostly to be harmed?	Measures required to control hazard?	Any further actions to be taken?	Action taken by	Action date
Spread of Covid 19	<p>The following people could be affected by the hazard.</p> <ul style="list-style-type: none"> <li>• Staff</li> <li>• Delivery driver</li> <li>• Visitors to business</li> <li>• Cleaners</li> <li>• Relatives of employees at home</li> <li>• Customers receiving delivery</li> </ul>	<p>The following measures have been taken place to help prevent spreading the hazard:</p> <p><b>Regular hand washing</b></p> <ul style="list-style-type: none"> <li>• Handing washing facilities with soap in places.</li> <li>• Hand sanitizer available where handing washing facilities not available.</li> <li>• Employees reminded to follow hand washing guidelines</li> </ul>	<p>Employees to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying. Posters, leaflets and other materials are available for display.</p>	Ifsar Hussain Steve Darby	04/06/2020

		<ul style="list-style-type: none"> <li>• <a href="https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/">https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/</a></li> </ul> <p><b>Social Distancing</b></p> <ul style="list-style-type: none"> <li>• Reduce the number of staff working to allow 2m safe distance as recommended by Public Health Agency.</li> <li>• <a href="https://www.publichealth.hscni.net/news/covid-19-coronavirus">https://www.publichealth.hscni.net/news/covid-19-coronavirus</a></li> <li>• Social distancing also to be adhered to in canteen area and smoking area.</li> <li>• Conference calls to be used instead of face to face meetings.</li> </ul> <p><b>Drivers</b></p> <ul style="list-style-type: none"> <li>• Drivers provided with correct PPE.</li> <li>• Driver not to share same vehicle</li> <li>• Alert all customers to allow driver to be able to use hand washing facilities.</li> </ul>	<p><a href="https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19">https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</a></p> <p>Staff to be reminded on a daily basis of the importance of social distancing both in the workplace and outside of it. Management checks to ensure this is adhered to.</p> <p>Communicate with companies we deliver to/from to ensure welfare facilities will be available to our drivers</p>	<p>Ifsar Hussain Steve Darby</p> <p>Ifsar Hussain Steve Darby</p>	<p>04/06/2020</p> <p>04/06/2020</p>
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		<p><b>Wearing gloves and masks</b></p> <ul style="list-style-type: none"><li>• Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided.</li><li>• Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</li></ul>		<p>Ifsar Hussain Steve Darby</p>	<p>04/06/2020</p>
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		<p><b>Symptoms of Covid-19</b></p> <ul style="list-style-type: none"> <li>• If anyone employees becomes unwell with a new continuous cough or a high temperature in the workplace they will be sent home and advised to follow the stay at home guidance.</li> <li>• Line manager to keep in contact with all employees.</li> <li>• If advised that a member of staff or public has developed Covid-19 and were recently on our premises the management team of the workplace will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. <a href="https://www.publichealth.hscni.net/">https://www.publichealth.hscni.net/</a></li> </ul>	<p>Line managers will offer support to staff who are affected by Coronavirus or has a family member affected</p>	<p>Ifsar Hussain Steve Darby</p>	<p>04/06/2020</p>
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If you require any further information please contact [ifsar@durabeds.co.uk](mailto:ifsar@durabeds.co.uk)